



ସମଗ୍ର ଶିକ୍ଷା
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Samagra Shiksha



SAMAGRA SHIKSHA, GANJAM

Ph.06811-260833 / 262799, E-mail : dpcganjamssa.osepa@nic.in

No. 1442 / Ped ./ 2025

Dated. 02 / 05 / 2025

TENDER CALL NOTICE FOR SUPPLY OF TEACHING LEARNING MATERIALS (TLM)

Sealed tenders under two bid systems are invited from the reputed agency/supplier/manufacture having valid PAN, GST & IT clearance ,registration of firm etc for supply of **Teaching Learning Materials (Wax Crayon, Slate, scale, pencil etc) for Sishu Vatika & FLN Grades under SS scheme**. The tender papers (bid documents) containing detailed specification with terms and conditions ,application of Technical Bid & application of Financial Bid can be obtained by downloading form the web site i.e. www.ganjam.odisha.gov.in and www.osepa.odisha.gov.in. The bidders are required to submit demand Draft of **Rs. 2000/- (Rupees Two thousand only)** drawn in favour of Dist. Project Coordinator, SS, Ganjam, Chatrapur towards cost of tender paper along with the application of technical bid. The last date and time for receiving of tender paper is 22.5.25 at **2.00 P.M** and will be opened on the same day at 3.00 PM in the office of the SS, Ganjam in presence of tenderers or their authorized representatives. Corrigendum/addendum if required, will be uploaded in the above web site. Hence potential bidders are requested to go through with the above web site. The authority reserves the right to reject any or all the tenders without assigning any reasons thereof.

Collector-cum-Chairman
Samagra Shiksha, Ganjam, Chatrapur



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समग्र शिक्षा
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TERMS & CONDITIONS

1. The Bid applications must be sent **through Registered Post / Speed Post / Courier only** addressed to the District Project Coordinator, DPO, Samagra Shiksha, Ganjam, At/Po- Chatrapur, Dist – Ganjam, Pin-761020 during the office working hours.
2. The tender has been invited **under two bid system** i.e Technical Bid and Financial Bid. The interested agencies/firms/ are advised to submit two separate sealed envelopes super scribing "Technical bid for supply of TLM for Sishu Vatika to Grdae -III "Financial Bid for Supply of TLM for Sishu Vatika to Grdae -III. Both sealed envelopes should be kept in a third envelope super scribing "Tender for supply of TLM for Sishu Vatika to Grdae -III of Ganjam district.

3. **Particular of the materials required as follows.**

Sl.No	Name of the Items of TLM	Specification , Quantity & Price BID
1	Slate, Pencil Box, Chalk, Pencil, Eraser, Sharpner, Wax Crayons For Sishu Vatika	As per Annex- A
2	Pencil Box, Ruler, Pencil ,Eraser, Sharpener,Wax Crayons For Grade- I,II,III	As per Annex - B

4. The date and time schedule relating to tender are cited as under.

Sl.No	Activity	Date and Time
1	Issue of tender document	3.05.25
2	Last date & time for receipt of tender document.	22.5.25 by 2pm
3	Opening of Technical Bid	22.5.25 at 3pm
4	Opening of Financial Bid	22.5.25 at 3pm

5. Only one tender should be submitted by one party. Submission of more than one tender will lead to rejection of all proposal of the bidder. The bid validity period is 90 days from the date of opening of the Financial bid. Accordingly the bidder shall submit the Bid.

d

6. **Following documents must be enclosed with the Technical Bid Application. (FORMAT-C)**

- a. GST Registration Certificate under Odisha GST Act & up to date clearance.
- b. PAN card.
- c. Income Tax clearance certificate for last 3 financial years 2021-22,2022-23 & 2023-24.(i.e AY-2022-23,2023-24 & 2024-25)
- d. Valid Aadhar Udyog registration Certificate.
- e. Sample materials of each item must be produced as per the specification before the Committee at the time of opening of tender.
- f. Demand draft of Rs.2000/-(non-refundable) of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam towards the cost of tender paper.
- g. Wax crayon made of non toxic materials and food grade confirming to international Safety standards-En-71-3 (certificate copy) of bidder
- h. Undertaking regarding that the firm has not been blacklisted / debarred / banned by any State Govt. / UT / Central Govt. /Govt. organization / Govt. Institution / PSU / Govt. run autonomous body, Society / OSEPA and or convicted by any court of law due to (a) Service or quality supplied (b) submission of fake or forged documents (c) submission of incorrect information/ suppression of vital information and facts / misrepresentation of quality certificates (d) non-performance or non-supply (e) any other reasons.
- i. Demand Draft of any Nationalized Bank in favour of District Project Coordinator, Samagra Shiksha, Ganjam as follows towards EMD which is refundable without interest.

Sl.No	Name of the Items	EMD Value
1	Slate, Pencil Box, Chalk, Pencil, Eraser, Sharpener, Wax Crayons For Sishu Vatika	Rs. 56,822.00
2	Pencil Box, Ruler, Pencil ,Eraser, Sharpener, Wax Crayons For Grade- I,II,III	Rs.1,68,890.00

N: B- Bidders can apply for one or both category of the items as per their convenient.

7. The financial bid will be opened only those tenderers whose technical bids are found in order. Conditional tender shall not be considered.
8. TDS will be deducted from bill as per income tax rule applicable.
9. Exemption certificate in respect of EMD & Security deposit will not be considered.
10. Payment will be made by District Project Coordinator after delivery of materials at BEO points.
11. The agreement will be executed with the successful firm with the DPC, SS, Ganjam. If the successful firm fails to execute the contract or withdraw the tender paper, the EMD of the firm will be forfeited.

12. The successful firm will have to deposit 5 % of total contract value as security deposit at the time of agreement. If the firm fails to make complete supply of required materials as per our supply order, the security deposit will be forfeited.
13. The bidder should **quote the price** of the items Including Tax, as per the prescribed **Price Bid format (Annex-A & B,)**. No over writing or cutting is permitted in the financial bid format.
14. Supply order will be issued to the selected firm for supply of materials keeping in view of Budget provision under each category. Quantity may be increased or decreased. Materials will be delivered at the **BEO point (22 No's) across the district. All items of TLM materials mentioned under Sishu Vatika & Grade (I,II & III) must be packed as a set separately for each student .**
15. Quality and size of the materials as per specification mentioned must be followed.
16. If any deficiency to be found in the application form, the tender application will be out rightly rejected.
17. Selection of the firm will be made, considering the total quoted price for all items i.e on composite / package manner instead of comparing the quoted price of each item as mentioned in Annex-A & B (Separately for each category).
18. The right of acceptance of tender rests with Collector, Ganjam who does not bind himself to accept the lowest tender. The Committee will ensure the best quality with minimum rate. Accordingly the tender will be finalized on verification sample items with quoted price within the budget provision by the Committee.
19. The tenderer has to sign in each page of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.
20. All disputes relating to and, arising out of supply of materials, shall be mutually sorted out by both the parties failing which decision of the Collector, Ganjam on the points of dispute shall be accepted by both the parties.
21. The authority reserves the rights to accept or reject any or all tender papers without assigning any reason thereof.


District Education Officer-cum-DPC
Samagra Shiksha, Ganjam